

**RATIFIED MINUTES OF THE COUNCIL OF GOVERNORS MEETING
HELD ON TUESDAY 5 MARCH 2019
2.00 – 4.30 PM
CONFERENCE ROOMS A & B, RESEARCH & DEVELOPMENT CENTRE,
KINGSWAY, DERBY, DE22 3LZ**

PRESENT	<p>Caroline Maley Rosemary Farkas Jo Foster Moira Kerr Angela Kerry Roger Kerry Lynda Langley Tony Longbone John Morrissey Al Munnien Carole Riley Kelly Sims Karen Smith Roy Webb Wendy Wesson Christine Williamson</p>	<p>Trust Chair and Chair of Council of Governors Public Governor, Surrounding Areas Staff Governor, Nursing Public Governor, Derby City West Appointed Governor, Derbyshire Mental Health Forum Appointed Governor, Derbyshire Voluntary Action Public Governor, Chesterfield Staff Governor, Admin & Allied Support Staff Public Governor, Amber Valley Staff Governor, Nursing Public Governor, Derby City East Staff Governor, Admin & Allied Support Staff Public Governor, Amber Valley Appointed Governor, Derby City Council Appointed Governor, University of Derby Public Governor, Derby City West</p>
IN ATTENDANCE	<p>Denise Baxendale Margaret Gildea Carolyn Green Sam Harrison Geoff Lewins Nicola Lewis Ifti Majid Suzanne Overton-Edwards Amanda Rawlings Leida Roome Darryl Thompson Anne Wright Richard Wright Andrew Beaumont Martyn Bell Elaine Jackson Ian Barber Lorraine Noak</p>	<p>Membership and Involvement Manager Non-Executive Director – Senior Independent Director Director of Nursing and Patient Experience Director of Corporate Affairs Non-Executive Director Senior Occupational Therapist Chief Executive NExT Director scheme Director of People and Organisational Effectiveness - <i>(item DHCFT/GOV/2019/025)</i> Personal Assistant – note taker Deputy Director of Nursing and Patient Experience <i>(item DHCFT/GOV/2019/024)</i> Non-Executive Director Non-Executive Director Trust Member Trust Member Trust Member Grant Thornton <i>(item DHCFT/GOV/2019/024)</i> Grant Thornton <i>(item DHCFT/GOV/2019/024)</i></p>
APOLOGIES	<p>Shelley Comery Ann Grange Gillian Hough Shirish Patel Jim Perkins Rob Poole Kevin Richards Adrian Rimington Martin Rose</p>	<p>Public Governor, Erewash Public Governor, High Peak & Derbyshire Dales Public Governor, Derby City East Public Governor, Erewash Appointed Governor, Derbyshire County Council Public Governor, Bolsover and NE Derbyshire Public Governor, South Derbyshire Public Governor, Chesterfield Public Governor, Bolsover & NE Derbyshire</p>

April Saunders
 Gemma Stacey
 Julia Tabreham
 Marie Varney

Staff Governor, Allied Professions
 Appointed Governor, University of Nottingham
 Non-Executive Director
 Public Governor, High Peak & Derbyshire Dales

ITEM	<u>ITEM</u>
DHCFT/GOV /2019/019	<p><u>WELCOME, INTRODUCTIONS, CHAIR'S OPENING REMARKS, APOLOGIES FOR ABSENCE & DECLARATION OF INTERESTS</u></p> <p>Caroline Maley welcomed all to the meeting and was pleased to see the number of governors in attendance.</p> <p>A special welcome was extended to Nicola Lewis, Senior Occupational Therapist, who was shadowing Caroline Maley for the day.</p> <p>An update was provided on Julia Tabreham, who is hoping to return to work in April.</p> <p>Apologies were noted as above.</p> <p><u>Declaration of interest:</u></p> <p>John Morrissey advised that as a member of the Liberal Democrat Party he has put himself forward for election in May 2019 as a councillor for Amber Valley.</p>
DHCFT/GOV /2019/020	<p><u>SUBMITTED QUESTIONS FROM MEMBERS OF THE PUBLIC</u></p> <p>No questions were submitted by members of the public.</p>
DHCFT/GOV /2019/021	<p><u>MINUTES OF THE PREVIOUS MEETING</u></p> <p>The minutes of the previous meeting held on 9 January 2019 were accepted as a correct record.</p> <p>The following comments were made:</p> <ul style="list-style-type: none"> • Moira Kerr asked for clarification on the query, raised by Andrew Beaumont, concerning staffing. Carolyn Green confirmed that this is not about consultants/doctors, but about the general staffing of the ward. A further discussion will take place between Moira Kerr and Carolyn Green on this outside the meeting. • In response to a query from Moira Kerr on the net increase of staff Margaret Gildea advised that this was a fluid figure but correct at the time of the meeting.
DHCFT/GOV /2019/022	<p><u>MATTERS ARISING & ACTION MATRIX</u></p> <p>The Council of Governors agreed to close all completed actions. Updates were provided and noted on the actions matrix. All completed 'green' actions were scrutinised to ensure that they were fully complete. There were no matters arising.</p> <p>With reference to item DHCFT/GOV/2019/008 Carolyn Green confirmed that a meeting has been arranged with Roy Webb.</p>
DHCFT/GOV /2019/023	<p><u>BRIEFING ON NHS LONG TERM PLAN</u></p> <p>Ifti Majid provided a presentation on the NHS Long Term Plan. The full report of 120 pages is available via the link https://www.longtermplan.nhs.uk/ and governors were encouraged to read this. Hard copies can be made available to governors on request.</p> <p>The Plan outlines many commitments concerning reform including Integrated Care Systems (ICS) and Primary Care Networks (PCNs), as well as clinical priorities,</p>

	<p>workforce and digital issues.</p> <p>It was noted that the Clinical Review of Standards, the Workforce Implementation Plan, the Social Care Green Paper, Prevention Green Paper and the Spending Review have not been published as yet.</p> <p>Information was provided in the presentation on the effect this plan may have on the Trust's services, such as Children and Young People's Services and Learning Disabilities including Autism. Expectations on better efficiency were also listed. Ifti explained the importance of the Primary Care Networks and the Integrated Care System as well as the challenges. It was noted that primary legislative change is required for the Integrated Care Systems to be implemented. An infographic was provided in the presentation to show the Delivery Governance Arrangements for Transformation and Financial Recovery via the Joined Up Care Derbyshire Board.</p> <p>Roy Webb thanked Ifti for the informative presentation. He noted that Integrated Care Services have been on the agenda for Derby City Council for some time but that Place based care is not integrated across Derbyshire. In response Ifti advised that the green paper on Social Care is awaited and that it was important to ensure that financial resources are not absorbed by the Primary Care Network, that we are working towards one aim, that the right network is in place for primary care and that contracts are amended to reflect this.</p> <p>Moira Kerr expressed her thanks for the informative presentation and requested another meeting, including service users and the public, in order to discuss this plan in more detail. She suggested that it would also be helpful if Ifti Majid could meet with constituents.</p> <p>Caroline Maley thanked Moira for her suggestion and advised that in the Joined Up Care Board meetings engagement with the public/service users has been raised by Ifti and herself.</p> <p>It was agreed that the NHS Long Term Plan will be a standing item on the agenda for the Council of Governors meetings. Any comments/queries can be sent to Ifti Majid.</p> <p>Action: NHS Long Term plan to be a standing item on the Council of Governors meeting.</p> <p>RESOLVED: The Council of Governors</p> <ol style="list-style-type: none"> 1) Noted the information provided in the presentation by Ifti Majid 2) Requested this item to become a standing agenda item.
<p>DHCFT/GOV /2019/024</p>	<p><u>SELECTION OF QUALITY INDICATORS/ARRANGEMENTS FOR PRODUCTION OF GOVERNOR STATEMENTS ON THE QUALITY REPORT</u></p> <p>Caroline Maley welcomed Ian Barber and Lorraine Noak from Grant Thornton and Darryl Thompson, Deputy Director of Nursing for this agenda item.</p> <p><u>Selection of Quality Indicators:</u></p> <p>Darryl Thompson referred to the paper provided; the purpose of the report is to outline the requirement for the Council of Governors to select a local quality indicator for 2018/19 for inclusion in the annual Quality Report. Proposals for capturing governors' feedback on this year's Quality Report would also be discussed.</p> <p>The mandated indicators are:</p> <ol style="list-style-type: none"> 1) Early intervention in psychosis (EIP); people experiencing a first episode of psychosis treated with a National Institute for Health and Care Excellence (NICE) approved package within two weeks of referral

	<p>2) Inappropriate out-of-area placements for adult mental health services.</p> <p>The Trust also has the option of choosing one local indicator, against which an audit will be conducted to assure data accuracy.</p> <p>There are 3 options available as defined by NHS Improvement (NHSI):</p> <ol style="list-style-type: none"> 1) Option 1: improving access to psychological therapies (IAPT) 2) Option 2: 100% enhanced Care Programme Approach patients receiving follow up contact within seven days of discharge from hospital during the reporting period 3) Option 3: admission to adult facilities for patients under 16 years old. <p>A number of governors had already discussed the options in a pre-meeting and Rosemary Farkas provided the following feedback:</p> <p>Options 1 and 3 were discounted by the group because:</p> <ul style="list-style-type: none"> - IAPT is a well-controlled service, which caters for service users who are on the less severe aspect of the spectrum - In-patients under 16 years old – this does not apply to the Trust. <p>The preferred option is option 2 – clinical contact was felt to be important after discharge. It was suggested to extend the audit by asking whether contact was made in person or by phone.</p> <p><u>Arrangements to gain governors’ feedback on the first draft of this year’s Quality Report:</u></p> <p>As had been effectively undertaken in the previous year, Darryl Thompson proposed to gather information from governors and to prepare the statement on behalf of the governors, who can then approve this before submission.</p> <p>Sam Harrison proposed that the governor discussion could be undertaken as part of the Governance Committee on 9 April or as an extension to this as the agenda allowed. This was agreed to take forward and governors will be informed of proposed timings. The Quality Report for consultation will be available from 1 April, and comments will be required to be sent in to Darryl prior to the meeting, or raised at the meeting. Following the discussion, Darryl will draw up the statement and circulate for comment and agreement to be submitted prior to the 30 April consultation deadline. The finalised statement will be presented to the Council of Governors at its 7 May meeting for formal receipt.</p> <p>RESOLVED: The Council of Governors</p> <ol style="list-style-type: none"> 1) Accepted option 2 as the preferred option 2) Accepted the proposal for Darryl Thompson to gather information, arrange for a pre-meeting and present the report to the 7 May Council of Governors. <p><i>Amanda Rawlings joined the meeting at 3.00 pm.</i></p>
<p>DHCFT/GOV /2019/025</p>	<p><u>CO-PRODUCTION SERVICE USER INVOLVEMENT/EXPERTS BY EXPERIENCE UPDATE</u></p> <p>Roger Kerry updated on the progress of the new project relating to co-production and service user involvement/experts by experience. Roger confirmed that he has agreed to take on the role as independent chair for the project and Carolyn Green is the executive lead. Carolyn also confirmed that Gareth Harry will be involved in order to connect with STP developments. The project will run as a six month pilot scheme and the first meeting took place on the 14 January 2019, which was given over to planning.</p> <p>Roger explained that a patient board is being established to represent the service user voice. It is proposed to have four board meetings a year when representatives can attend – a facilitated conference where all service users can</p>

	<p>attend is also suggested. It may be that there will be a North and a South group.</p> <p>A range of items, potentially four to five, regarding the Radbourne Unit, the Derby Community Area, the Hartington Unit and the County Community Area, can then be reported to Board, on an interactive basis.</p> <p>Roger Kerry pointed out that the Trust is in the early stages of setting up this group and overall involvement is encouraged.</p> <p>Carolyn Green thanked Roger Kerry for canvassing views – overall this new group and aims were well received.</p> <p>The governors looked forward to receiving further updates on this.</p> <p>RESOLVED: The Council of Governors</p> <ol style="list-style-type: none"> 1. Noted the update provided on this new group 2. Requested further updates as and when available
<p>DHCFT/GOV /2019/026</p>	<p><u>DEEP DIVE</u></p> <p>Caroline Maley provided the Deep Dive Report with information to governors on the various activities that she carries as out as Chair for the Trust.</p> <p>The following were listed:</p> <ul style="list-style-type: none"> • Visits to various departments in the Trust She recently visited Ward 1, where she was given a tour by Nicola Lewis, Senior Occupational Therapist, who is shadowing Caroline today • Delivering Excellence Every Day Awards, which recognises the work done by staff • The Christmas Decorations competition provided an ideal opportunity to see the Team Derbyshire spirit in action • Involvement in attending award ceremonies or celebrations – for example she visited York Minster with Shirley Houston and Simon Rose, in order to attend the service of celebration for the 70th Anniversary of the NHS • Caroline is particularly pleased with the continuous development and improvement in the working of the Council of Governors, and in particular the relationship between the Council of Governors and the Board. Attendance at Council of Governors meetings has been very good and a full complement of governors is now in place • Caroline was pleased to welcome Roger Kerry and Angela Kerry as appointed governors from the voluntary sector. She also recognised the continued support of governors appointed by University of Derby and University of Nottingham. The Annual Members’ meeting took place on 20 September 2018 and Caroline was pleased to report that planning for the next meeting is already under way • Caroline has also been instrumental in reducing the number of the Confidential Board meetings. • Reverse mentoring has been a positive development within the Trust and Ifti Majid has presented on a national meeting on this. • Caroline has supported the NeXT Director scheme. Avtar Johal was our first placement and currently we have Suzanne Overton-Edwards, who was present at the meeting. Suzanne’s placement completes at the end of June and Caroline extended her thanks to Suzanne for covering for Julia Tabreham at various meetings. • Caroline and Ifti attend the meetings of the Joined Up Care Derbyshire (JUCD). • The report from the Care Quality Commission was initially disappointing but a number of significant improvements were noted. <p>Moira Kerr was impressed with the amount and the variety of work undertaken by</p>

	<p>Caroline. She queried what needed to be discussed in Confidential Board and why this could not be raised in Public Board. Caroline Maley responded with some examples including the embargoed staff survey results and commercially sensitive contracts. John Morrissey provided assurance to the Council of Governors by asking for it to be noted that he does receive the agenda for the Confidential Board. Moira Kerr invited Caroline to attend the Mental Health Action Group meeting and the Derbyshire Carers Group meeting. Caroline Maley thanked Moira for the suggestion and requested the dates for these meetings.</p> <p>RESOLVED: The Council of Governors</p> <p>1. Received the Deep Dive report from Caroline Maley.</p>
<p>DHCFT/GOV /2019/027</p>	<p><u>STAFF SURVEY</u></p> <p>Margaret Gildea provided some background information to the paper provided, which shows the current position of the Trust based on the 2018 staff survey. She noted that previous national analysis of key findings have now been replaced by 10 themes, which are listed below:</p> <ol style="list-style-type: none"> 1. Equality, diversity and inclusion 2. Health and Wellbeing 3. Immediate managers 4. Morale 5. Quality of appraisals 6. Quality of care 7. Safe environment – bullying and harassment 8. Safe environment - violence 9. Safety culture 10. Staff engagement <p>She was pleased to report that more staff have taken part in this survey; a number of hotspots have been identified and there is focus on these. Our Trust falls within the Combined Mental Health/Learning Disability and Community Trusts benchmarking group, which is a total of 31 organisations.</p> <p>Amanda Rawlings provided some further background information about the above mentioned themes. As the survey was different from last year it was not possible to compare the findings.</p> <p>For Health and Wellbeing, if staff are off with sickness/stress, rapid support is now available. For Leadership, money has been secured for learning and a Leadership Management Programme has now been started. An induction programme for new managers has also been set up, to ensure that each new manager has the tools to start the job effectively.</p> <p>A new process is being launched for appraisals. As for bullying, harassment and violence from service users, we will ensure that the right support is in place for staff. A Freedom to Speak Up Guardian is also available for staff.</p> <p>Rather than having an action plan, the Trust has now set up a Key Work Programme, which includes a Wellbeing Strategy, a Leadership Management Strategy and enhancing the Freedom to Speak up Guardian work.</p> <p>Moira Kerr queried whether we should look at the actions of staff in relation to violence, which may escalate the situation. In response Amanda Rawlings pointed out that compassionate care is what the Trust stands for and it is a priority to look after the wellbeing of our staff. Our staff are well trained and there is always a balance between the wellbeing of our service users and the wellbeing of our staff. Ifti Majid also reinforced that assault, including verbal assault, is not acceptable and that staff sometimes have to work under very difficult circumstances. Moira Kerr felt that there were a number of areas which are interlinked and that work</p>

	<p>needs to be undertaken. Amanda Rawlings was in agreement and confirmed that work is in progress on this.</p> <p>RESOLVED: The Council of Governors</p> <p>1. Noted the outcome of the Staff Survey 2018</p>
<p>DHCFT/GOV /2019/028</p>	<p><u>INTEGRATED PERFORMANCE REPORT – VERBAL SUMMARY</u></p> <p>The Integrated Performance Report (IPR) provides the Council of Governors with an integrated overview on performance at the end of January 2019. The focus of the report is on workforce, finance, operational delivery and quality performance.</p> <p>Non-Executive Directors provided the following details:</p> <p>Geoff Lewins: The IPR was discussed in detail at the Board meeting this morning. As for Finance, there is reasonable confidence that the Trust will achieve its financial target, control total. Out of area placements still receive a lot of attention as these are costly. Waiting lists have also been discussed in detail. Trends are likely to get worse, demand will increase but benchmarking is ongoing.</p> <p>Anne Wright: Anne reiterated the focus on out-of-area placements and said that a plan has now been put in place.</p> <p>Richard Wright: Richard gave thanks to Claire Wright and her team for working hard to ensure that the Trust is likely to reach the control total. As for the Cost Improvement Programme, it was disappointing to see that there were a number of non-recurring improvements; we would have liked to see a higher percentage or recurring improvements (i.e. effective year after year). Contract negotiations are not yet completed but going well.</p> <p>Margaret Gildea: Concerning sickness/absence, initiatives are now in place to support staff such as the Wellbeing Strategy, which was discussed at the People and Culture Committee. As said during the Staff Survey item discussion, a new process is now in place for Appraisals and a Leadership Management Programme, which focusses on compassionate leadership, is ongoing.</p> <p>The following questions were posed:</p> <p>- Karen Smith: clarification was requested as to why the Trust needs to go out of area for beds.</p> <p>Ifti Majid responded that there are no Psychiatric Intensive Care Unit beds in Derbyshire such that if one is required this will require out of area provision; if a bed is required on a normal ward and there is no bed available, service users will be provided with a bed out of area.</p> <p>- Moira Kerr: with reference to the remark from Roy Webb about CAMHS waiting times, can the Trust confirm whether extra money for this service has been received.</p> <p>Ifti Majid confirmed that money had been received but this is not being used for CAMHS Core Services.</p> <p>- Moira Kerr: concerning the waiting lists, the rise in population was queried, is it not due to more people becoming unwell.</p> <p>Ifti Majid said that this is due to both, more people are seeking help but the population is also rising.</p> <p>RESOLVED: The Council of Governors</p> <p>1. Considered the content of the paper, as presented from the perspective of the Non-Executive Directors</p> <p>2. Agreed that through their role the Non-Executive Directors have held</p>

	the Executive Directors to account.
DHCFT/GOV /2019/029	<p><u>ESCALATION ITEMS TO THE COUNCIL OF GOVERNORS</u></p> <p>Three escalation items were raised from the 12 February Governance Committee:</p> <p>Question 1: Non-Executive Directors are requested to provide assurance that inpatient staffing pressures and issues and potential impact on patient safety are being addressed.</p> <p><u>Response by Geoff Lewins</u></p> <p>Staffing levels are monitored by the operations team and Chief Nurse daily and overseen at the Quality Committee and People and Culture Committee. We have made significant inroads into recruitment and increased the size of our bank this year.</p> <p>However we have an ongoing challenge to recruit and retain staff and we have hot spots in our inpatient areas. The senior operations team review the staffing levels daily and move skills and capacity around to ensure we have safe staffing levels and maintain quality.</p> <p>Question 2: Non-Executive Directors are requested to provide assurance, following recruitment feedback at the Hartington Unit, that recruitment processes and interview scoring systems ensure that the best appointment for the role is made.</p> <p><u>Response presented by Margaret Gildea</u></p> <p>When recruiting we ask interview panels to use a scoring mechanism to ensure we have an objective and fair process. This provides a safeguard for recruiters and allows for feedback to applicants. Panels are expected to test against experience, knowledge and values Through the questions panels can test whether someone fits with the Trusts values and decide not proceed with an applicant if they do not fit/display the values we are expecting.</p> <p>We are looking to strengthen the process further and will be reviewing the feedback from recent appointments to strengthen our guidance on values based interviewing questions.</p> <p>Question 3: Non-Executive Directors are asked to provide assurance that an effective strategy for physical and mental health care is in place, especially for the management of an ageing population with multiple co-morbidities.</p> <p><u>Response presented by Anne Wright</u></p> <p>The Physical Healthcare Strategy has been agreed and investment and development has started. However, the strategy is not fully in place but the Quality Committee have focus on this. An implementation plan is being developed by Dr John Sykes for the delivery of the Physical Healthcare Strategy to close any gaps re resources and equipment and to future proof this. The document will be presented at the next Quality Committee meeting.</p> <p>RESOLVED: The Council of Governors</p> <ol style="list-style-type: none"> 1. Noted the questions from the Governance Committee 2. Accepted the responses provided
DHCFT/GOV /2019/030	<p><u>GOVERNANCE COMMITTEE REPORT</u></p> <p>Carole Riley advised governors that during the 12 February Governance Committee meeting Kelly Sims was voted in as the new chair of the Committee</p>

	<p>and Christine Williamson as the vice-chair.</p> <p>Kelly Sims asked for governors to approve the revisions to the Governor Code of Conduct following discussion and recommendation for approval from the committee, and to agree the governor training and development programme for 2019/20.</p> <p>John Morrissey found the revisions to the Code of Conduct very helpful and governors agreed to carry this forward.</p> <p>The Governor Training and Development Programme for 2019/20 was discussed and agreed. Denise Baxendale was thanked for her work on this programme and Carole Riley reminded governors that the programme was a collation of ideas and suggestions arising from governors themselves.</p> <p>Rosemary Farkas expressed concern that there was limited training available for mental health issues on the programme. Angela Kerry offered to provide information on mental health training, available throughout Derbyshire, which will be placed in Governor Connect.</p> <p>Action: Angela Kerry to provide information on mental health training for placement in Governor Connect.</p> <p>RESOLVED: The Council of Governors</p> <ol style="list-style-type: none"> 1. Noted the report from the Governance Committee meeting, 12 February 2019 2. Approved the revisions to the Governor Code of Conduct for re-issue and signature by all governors 3. Agreed the governor training and development programme for 2019/20.
<p>DHCFT/GOV /2019/031</p>	<p><u>REVIEW OF GOVERNORS' MEMBERSHIP ENGAGEMENT ACTION PLAN</u></p> <p>Angela Kerry presented the update on the Governors' Membership Engagement Action Plan.</p> <p>When the Action Plan was discussed at Council of Governors in August 2018, six monthly intervals for review were agreed. After discussion the Action Plan, which identifies a range of activities was agreed with the caveat that reviews will take on a yearly rather than a six monthly basis, with any issues escalated in between as required.</p> <p>RESOLVED: The Council of Governors</p> <ol style="list-style-type: none"> 1. Noted the Governors Membership Engagement Action Plan and agreed that reviews will take place on an annual basis.
<p>DHCFT/GOV /2019/032</p>	<p><u>ANY OTHER BUSINESS</u></p> <p><u>Governor Travel Expenses:</u> Denise Baxendale reminded governors that travel expenses forms need to be sent to her prior to the end of the month, bearing in mind that it is the end of the financial year. Governors are also requested to send in expense forms monthly as is encouraged within Trust policy. Any claims over three months may not be paid.</p> <p><u>Governor update – High Peak and Derbyshire Dales:</u> Ann Grange due to personal circumstances has had to stand down as a governor. The next in line for this post, Carol Sheriff, has now taken on the role and will be offered induction as soon as possible.</p> <p><u>Declarations of Interest:</u> Declarations of interest are reviewed yearly. Denise Baxendale requested governors to check their details and sign these off on a prepared document after the meeting.</p>

	<p><u>Thanks for Sam Harrison:</u> Carole Riley, on behalf of the governors, extended her thanks to Sam Harrison for all her support and commitment and wished her well for the future. A card and presents on behalf of the governors were presented.</p> <p>Sam Harrison thanked the governors for their kind words and presents, confirming that over the last three years she has found it a privilege to work with governors on developing strong governance, training and development activities and supporting governors in their roles.</p>
DHCFT/GOV/2019/033	<p><u>REVIEW OF MEETING EFFECTIVENESS</u></p> <p>The following was noted:</p> <ul style="list-style-type: none"> • Use of microphones really helpful • Agenda had the right items and the right amount of time • Principles of respect and listening were followed
DHCFT/GOV/2019/034	<p><u>DATE AND TIME OF NEXT MEETING</u></p> <p>Date: Tuesday 7 May 2019 Time: 2.00 – 4.30 pm Venue: Conference Rooms A & B, first floor, Centre for Research and Development. Kingsway Hospital Site, Kingsway, Derby DE22 3LZ</p>
DHCFT/GOV/2019/035	<p><u>FOR INFORMATION</u></p> <p>The following documentation was presented to governors for information:</p> <ul style="list-style-type: none"> • Ratified minutes of the Public Board meeting held on 4 December 2018 • Chair's Report as present to the Public Trust Board on 5 February 2019 • Chief Executive's Report as presented to the Public Trust Board on 5 February 2019 • Chair's report as presented to Public Trust Board on 5 March 2019 • Chief Executive's Report as presented to the Public Trust Board on 5 March 2018 • Governor Meeting Timetable • Glossary of NHS Terms.
DHCFT/GOV/2019/018	<p><u>CLOSE OF MEETING</u></p> <p>Caroline Maley thanked all those present for their input and attendance and closed the meeting at 16.35 hours.</p>