

NOTICE OF BOARD MEETING
WEDNESDAY 30 APRIL 2014
TO COMMENCE AT 1.00 PM IN THE CONFERENCE ROOMS A & B, RESEARCH & DEVELOPMENT
CENTRE, KINGSWAY, DERBY. DE22 3LZ

		Enc. Ref:	Discussion to be led by	Time
1.	Chairman's Welcome and Opening Remarks	-	Mark Todd	5 mins
2.	Patient Story – Service User Attendance Ted Chapman from RootnBranch Project	-		15 mins
3.	Apologies for Absence	-	Mark Todd	5 mins
4.	Declarations of Interest	-		
5.	Minutes of meeting held 26 March 2014	A		
6.	Matters arising – <i>Actions Matrix</i>	B	Mark Todd	5 mins
7.	Chief Executive's Report	C	Steve Trenchard	20 mins
PATIENTS, QUALITY AND SAFETY				
8.	Safeguarding Children Annual Report	D	Carolyn Green	10 mins
9.	Draft Quality Account	E, E1	Carolyn Green	10 mins
10.	Quality Committee Summary	F	Maura Teager	10 mins
11.	Quality Dashboard Summary End of Year Report	G	Carolyn Green	10 mins
12.	Control of Infection Report	H	Carolyn Green	10 mins
13.	Audit Committee Report (verbal update)	I	Caroline Maley	10 mins
OPERATIONAL PERFORMANCE REVIEW				
14.	Integrated Performance & Activity Summary- Month 12– this paper will be available on the Trust website on the afternoon of Friday, 25 April and a hard copy will be available at the meeting.	J (to follow)	Ifti Majid	30 mins
15.	Information Governance Report	K (to follow)	Ifti Majid	5 mins
FINANCE, STRATEGY AND GOVERNANCE				
16.	Governance: I. Senior Independent Director II. Trust Sealings III. Annual Review of Register of Interests	L L1, L2 L3, L4	Graham Gillham	10 mins
17.	People Strategy Update	M	Lee O'Bryan	15 mins
18.	Estates Strategy and Agile Working Update	N	Claire Wright	10 mins
19.	Finance Directors Report – Month 12 – this paper will be available on the Trust website on the afternoon of Friday, 25 April and a hard copy will be available at the meeting.	O (to follow)	Claire Wright	20 mins
FOR INFORMATION				
20.	Board Forward Plan	P	Graham Gillham	5 mins
21.	Comments from observers at the meeting	-	Mark Todd	5 mins

The Chairman may, under the Foundation Trust's Constitution, request members of the public to withdraw for the Board to conduct its remaining business in confidence, as special reasons apply. On this occasion the special reason applies to information which is likely to reveal the identities of an individual or commercial bodies.

The date of the next scheduled meeting is Wednesday, 28 May 2014 at 1.00 pm in the Conference Rooms A & B, Centre for Research and Development, Kingsway, Derby DE22 3LZ

Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion.